

## **SPECIFICATIONS FOR THE APPOINTMENT OF TECHNICAL, VOCATIONAL EDUCATION AND TRAINING (TVET) COLLEGES TO APPLY FOR 2019-20 DISCRETIONARY GRANT FUNDING IN RESPECT OF THE WORK INTEGRATED LEARNING (WIL) PROGRAMME FOR 300 WIL LEARNERS**

The Public Service Sector Education and Training Authority (PSETA) invites Technical, Vocational Education and Training (TVET) Colleges to apply for discretionary grant funding in respect of the Work Integrated Learning (WIL) programme for the 2019/20 Financial Year for the programmes below. Candidates for the WIL programme must be in possession of the N6 Certificate or Statement of Results for the following programmes:

**Table 1**

<b>Entry Level</b>	<b>Exit Qualification</b>
N6 Certificate	ND: Management Assistant
N6 Certificate	ND: Public Management
N6 Certificate	ND: Human Resources Management

### **1. EVALUATION PROCESS AND CRITERIA**

All applications shall be evaluated following a two- phase approach, i.e.:

- Phase 1: Mandatory Evaluation Criteria
- Phase 2: Functionality Evaluation Criteria.

#### **1.1 PHASE 1 – MANDATORY EVALUATION CRITERIA**

<b>Criteria for Mandatory Evaluation</b>	<b>Yes</b>	<b>No</b>
Completed and signed PSETA application form		
Application in line with the programmes listed in Table 1 above		
Compliance with Workplace Skills Plan (WSP) submission requirements <b>NB: (PSETA shall verify the compliance with ETDP SETA and non-compliant applicants shall be disqualified)</b>		

1.1.1 Applications that qualify in terms of the mandatory criteria shall be evaluated for functionality in terms of the functionality criteria set below.

1.1.2 Applications that do not meet any one of the above mandatory criteria shall be immediately disqualified and shall not be evaluated further.

## 1.2 PHASE 2 – FUNCTIONALITY EVALUATION

1.2.1 Application(s) must meet the minimum eligibility criteria in respect of functionality of 60% before they are considered for recommendation.

1.2.2 The functionality criteria together with the maximum points to be awarded are set out below:

FUNCTIONALITY EVALUATION					
Criteria	Assessment guide				
The extent to which the implementation plan provides for the rollout of the project (key activities and timeline)	1	2	3	4	5
The extent to which the learner placement plan indicates where and by when learners will be placed in line with the numbers requested and qualification	1	2	3	4	5
The extent to which the plan provides for monitoring of projects (monitoring plan)	1	2	3	4	5
<b>Total Obtainable score:</b>	<b>15</b>				
<b>Applicant must obtain at least 60% in order to be recommended for approval</b>					

1.2.3 Applications must score a minimum of 60% in the functionality evaluation phase before the application is recommended for award.

1.2.4 Preference will be given to applicants that are not currently implementing PSETA WIL programmes.

## 2 FUNDING FRAMEWORK

2.1 PSETA funds the WIL programme at R 87 075.00 per learner for a period of 18 months all Inclusive (in line with DPSA directive on learner stipend). This includes the stipend as well as a project administration fee. The Discretionary Grant Policy, Criteria & Guideline as well as the Funding Framework can be obtained from the PSETA website: [www.pseta.org.za](http://www.pseta.org.za)

## 3 IMPORTANT INFORMATION FOR APPLICANTS

3.1 Applications to be submitted in four (4) hard copies inclusive of one (1) original.

3.2 No applications must be submitted through Registered Mail.

3.3 Application Forms can be obtained from the PSETA website: [www.pseta.org.za](http://www.pseta.org.za)

3.4 Late applications will not be accepted.

**Applications (hand delivery or courier) must be submitted to:**

The PSETA: 2<sup>nd</sup> Floor, Sanlam Building, 353 Festival Street, Hatfield, Pretoria, 0028

**No electronic applications will be accepted**

**For enquiries please contact the following person:**

Heidi Foba: Projects	012 423 5700 or grants@pseta.org.za
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**CLOSING DATE: 25 September 2019 at 16h00**

**The allocation of a grant is dependent on the availability of funds, and is at the discretion of the PSETA Accounting Authority. PSETA reserves the right to cancel /not award grants**

Approved by:



PSETA: CEO

Date:

03/09/2019



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