

Circular QAP-SDP-COVID COMP/2020

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TO : PSETA ACCREDITED SKILLS DEVELOPMENT PROVIDERS

FROM : CHIEF EXECUTIVE OFFICER (PSETA)

SUBJECT : DIRECTIONS FOR REOPENING OF INSTITUTIONS OFFERING QUALIFICATIONS REGISTERED ON THE OCCUPATIONAL QUALIFICATIONS SUB-FRAMEWORK (OQSF)

DEAR PSETA STAKEHOLDER

1. The Minister of Higher Education, Science and Innovation, in terms of the COVID -19 Risk Adjusted Strategy Regulations issued in terms of the Disaster Management Act, No. 57 of 2002, published *Directions regarding the reopening of institutions offering qualifications registered on the Occupational Qualifications Sub -Framework (OQSF), from 1 June 2020.*
2. Qualifications registered on the OQSF can be categorized as follows:
 - a. Occupational Qualifications (including trades);
 - b. Historically Registered Qualifications (including legacy unit standard based qualifications); and
 - c. Occupational learning programmes and skills programmes.
3. These Directions, attached as an Annexure A to this Circular, therefore covers all Skills Development Providers (SDPs), accredited by the PSETA to offer qualifications within the PSETA scope.
4. **All accredited SDPs must therefore operate under these Directions as well as any other applicable specific Directives or Guidelines and in full compliance with the Disaster Management Act and relevant Regulations.**
5. An essential aspect of the reopening of institutions offering occupational qualifications and occupational programmes registered on the OQSF, is linked to the need to ensure preparedness of infrastructure and teaching and learning spaces, including workplace based training sites; screening of staff, learners and the general public entering institutions; physical

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Mission: To develop a capable, skilled and innovative public service sector workforce through:

- Researching skills demand and supply in the sector;
- Effective delivery of skills development interventions based on occupationally-directed qualifications;
- Monitoring, evaluation and skills development in the sector;
- A capable institution.

distancing; and the implementation of hygiene protocols as per government regulations and applicable alert levels.

6. In order to monitor compliance to these Directions, SDPs implementing Learning Programmes within the PSETA scope are required to submit the following documents to PSETA **before commencement of training**:
 - a. Letter of Intent to implement training (***This must be submitted before training commences and approval must be granted by the PSETA***)
 - b. Phased-in plans for the return of learners and staff to institutions, after a risk assessment has been conducted
 - c. SDP Declaration of Compliance (**Annexure B**)
 - d. Training venue checklist (**Annexure C**)
7. The above completed documents should be emailed to BenjaminM@Pseta.org.za or MokotoM@pseta.org.za
8. SDPs are further required to report to PSETA on a monthly basis through the submission of a Monthly Report COVID-19 Regulations Compliance (**Annexure D**).
9. The PSETA appreciates your continuous unwavering support and commitment towards promoting skills development in the Public Service sector.

King regards



Ms. Bontle Lerumo

Chief Executive Officer

Date: 17 July 2020

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