

## SPECIFICATIONS FOR THE APPOINTMENT OF TECHNICAL, VOCATIONAL EDUCATION AND TRAINING (TVET) COLLEGES TO APPLY FOR 2021-22 DISCRETIONARY GRANT FUNDING IN RESPECT OF THE WORK INTEGRATED LEARNING (WIL) PROGRAMME FOR 100 WIL LEARNERS

The Public Service Sector Education and Training Authority (PSETA) invites Technical, Vocational Education and Training (TVET) Colleges to apply for discretionary grant funding in respect of the Work Integrated Learning (WIL) programme for the 2021/22 financial year for the programmes below. Candidates for the WIL programme must be in possession of an N6 Certificate or Statement of Results for the following programmes:

**Table 1**

Entry Level	Exit Qualification
N6 Certificate	ND: Management Assistant
N6 Certificate	ND: Public Management
N6 Certificate	ND: Human Resources Management

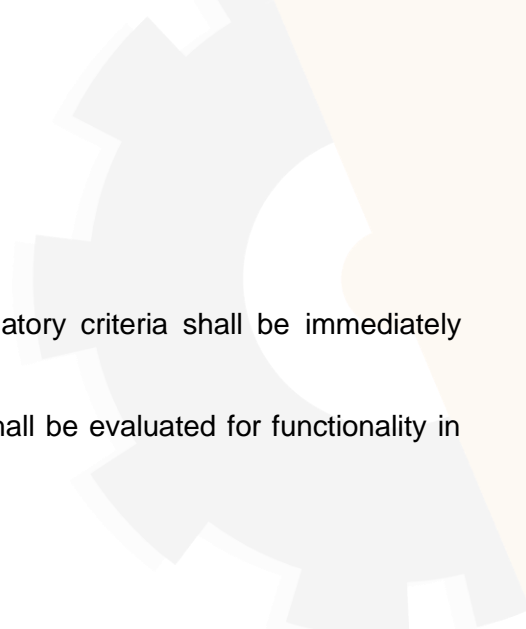
### 1. EVALUATION PROCESS AND CRITERIA

All applications shall be evaluated following a two- phase approach, i.e.:

- Phase 1: Mandatory Evaluation Criteria
- Phase 2: Functionality Evaluation Criteria.

#### 1.1 PHASE 1 – MANDATORY EVALUATION CRITERIA

Criteria for Mandatory Evaluation	Yes	No
Completed and signed PSETA application form		
Application in line with the programmes listed in Table 1 above		
Compliance with Workplace Skills Plan (WSP) submission requirements ( <b>PSETA shall verify the compliance with ETDP SETA and non-compliant applicants shall be disqualified</b> )		



- 1.1.1 Applications that do not meet any one of the above mandatory criteria shall be immediately disqualified and shall not be evaluated further.
- 1.1.2 Applications that qualify in terms of the mandatory criteria shall be evaluated for functionality in terms of the functionality criteria set below.

**1.2 PHASE 2 – FUNCTIONALITY EVALUATION**

- 1.2.1 Application(s) must meet the minimum eligibility criteria in respect of functionality of 60% before they are considered for recommendation.
- 1.2.2 The functionality criteria together with the maximum points to be awarded are set out below:

FUNCTIONALITY EVALUATION					
Criteria	Assessment guide				
The extent to which the implementation plan provides for the rollout of the project (key activities and timeline)	1	2	3	4	5
The extent to which the learner placement plan indicates where and by when learners will be placed in line with the numbers requested and qualification	1	2	3	4	5
The extent to which the plan provides for monitoring of projects (monitoring plan)	1	2	3	4	5
<b>Total Obtainable score:</b> <b>Applicant must obtain at least 60% in order to be recommended for approval</b>	<b>15</b>				

**2 FUNDING FRAMEWORK**

- 2.1 PSETA funds the WIL programme at R87 075.00 per learner for a period of 18 months all Inclusive. This includes the stipend as well as a project administration fee.
- 2.2 The Discretionary Grant Policy, Criteria & Guideline as well as the Funding Framework can be obtained from the PSETA website: [www.pseta.org.za](http://www.pseta.org.za)



### 3 IMPORTANT INFORMATION FOR APPLICANTS

- 3.1 Applications to be submitted either on the dedicated email address or one (1) original hard copy hand delivered to the physical address provided.
- 3.2 Applications submitted through Ordinary or Registered Mail **will not be accepted.**
- 3.3 Application Forms are obtainable from the PSETA website: [www.pseta.org.za](http://www.pseta.org.za)
- 3.4 Late applications will not be accepted.
- 3.5 Please mark the envelope or email subject line with **PSETA/DG2021-22/WIL-04** when submitting the application.

**Applications must be submitted via:**

Courier or Hand delivery to:

**The PSETA: Woodpecker Place, 177 Dyer Road, Hillcrest, Pretoria, 0083**

**OR**

Email to:

**[dg@pseta.org.za](mailto:dg@pseta.org.za)**

**For enquiries please contact the following person:**

Mr. Sibusiso Ndaba: Projects	<a href="mailto:sibusisond@pseta.org.za">sibusisond@pseta.org.za</a>
Ms. Heidi Foba: Projects	<a href="mailto:heidif@pseta.org.za">heidif@pseta.org.za</a>

**CLOSING DATE: 15 December 2020 at 10h00**

The allocation of a grant is dependent on the availability of fund and is at the discretion of the PSETA Accounting Authority. PSETA reserves the right to cancel /not award grants

Approved by:




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**PSETA: CEO**  
**Date: 23 November 2020**