

TO : PSETA STAKEHOLDERS

FROM : CHIEF EXECUTIVE OFFICER (PSETA)

SUBJECT : PSETA INDICIUM SYSTEM OPEN FOR 2021/22 WSP/ATR SUBMISSIONS

DEAR PSETA STAKEHOLDER

We hereby notify you that the PSETA online system for the capturing of the Workplace Skills Plan (WSP) and Annual Training Report (ATR) for the 2021/22 financial year is live from 1 December 2020.

The system may be accessed through the following URL:

<https://indicium.pseta.org.za/Account/Login.aspx>

Please note that all Skills Development Facilitators (SDFs) passwords may have expired and you may need to reset your password in order to access the system.

Important information:

The submission deadline for the WSP/ATR 2021/22 information is **30 April 2021**.

- (a) All PSETA registered SDFs are required to update their information and renew their passwords to access the 2021/22 WSP templates online.
- (b) New SDFs will be required to link themselves on the PSETA online system with their relevant levy numbers. It is mandatory for new SDFs to upload a letter of appointment which is signed by the DG/HOD/CEO on the system.

Vision: Cutting Edge Skills for Quality Public Services

Mission: Leading in the development of skilled and competent human capital in the Public Service Sector through:

- effective coordination of skills development interventions based on occupationally directed qualifications;
- focusing on learning programmes; and
- promoting learner placement and absorption within the public service sector.

(c) Any requests for extensions to the WSP submission deadline must be submitted to PSETA, by 31 March 2021, through a formal request which must be signed-off by the organisation's DG/HOD/CEO.

For further clarity or assistance regarding completing forms please contact:

- Berned Molemane: BernedM@Pseta.org.za or 012 423 5709
- Mcebisi Mazwi: McebisiM@pseta.org.za or 012 423 5716
- Siviwe Tywabi: SiviweT@pseta.org.za or 012 423 5719

The PSETA appreciates your continuous unwavering support and commitment towards promoting skills development in the Public Service sector.

Kind regards



Ms. Siviwe Tywabi

Acting Skills Planning and Research Manager

Date: 01/12/2020

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