

Circular LP-03/2020

TO : PSETA STAKEHOLDERS AND ACCREDITED SKILLS DEVELOPMENT PROVIDERS

FROM : CHIEF EXECUTIVE OFFICER (PSETA)

SUBJECT : LEARNING PROGRAMMES IMPLEMENTATION GUIDELINES

DEAR PSETA STAKEHOLDER

1. The PSETA as a Quality Assurance Partner as delegated by the Quality Council on Trades and Occupations (QCTO), wishes to remind Skills Development Providers (SDPs) and Employers in the Public Service sector of the correct and acceptable processes for registration, training and certification of learners.
2. Apart from the PSETA exercising prudent quality assurance processes to maintain the integrity of the system, it is also important to note that these processes are also informed by applicable legislation and regulations as issued by the Department of Higher Education and Training (DHET) and QCTO. In particular stakeholders are referred to the Workplace Based Learning Programme Agreement Regulations, 2018 as gazetted.
3. The attached Learning Programmes Implementation Guideline, attached as an Annexure to this Circular, outlines the process for registration, training and certification of learners.
4. All SDPs and Employers implementing learning programmes must follow this process.
5. For further clarity or assistance please contact: Michelle Mpanza (michellem@pseta.org.za)

6. The PSETA appreciates your continuous unwavering support and commitment towards promoting skills development in the Public Service sector.

King regards



Ms. Bontle Lerumo

Chief Executive Officer

Date: 07.02.2021